



TEXAS ASSOCIATION OF VOCATIONAL ADJUSTMENT COORDINATORS

CALL FOR PRESENTATIONS

2007 ANNUAL CONFERENCE

July 30 – August 2, 2007

**Hilton Dallas Lincoln Centre
Dallas, Texas**

The Texas Association of Vocational Adjustment Coordinators is seeking potential speakers and presenters for the 2007 Annual conference, July 30 – August 2, 2007, at the Hilton Dallas Lincoln Centre in Dallas, Texas. This conference provides education and training to VACs, special education teachers, parents, educators, business/industry personnel, state service providers, private service providers, and others interested in helping persons with disabilities become productive citizens. For additional conference information, visit the TAVAC website at www.tavac.org.

Presentation topics of interest include unique projects that support individuals with disabilities, successful teaching techniques or creative materials, and reports of relevant research and theory. Consideration will be given to proposals relating to key issues and problems affecting those in career and vocational training programs and/or serving the special needs population. Presentations may include topics such as:

- * Rules & regulations
- * Agency/community collaboration
- * Labor Trends
- * Self-determination
- * Transition Issues
- * Post-secondary opportunities
- * Building employability skills
- * Community based education

All presentations should include resources reflective of the topic. The timeline for concurrent mini sessions is fifty minutes. For an electronic application, you may contact Denise Dudley at Dudleyd@friscoisd.org or by phone (972)979-2765.

Presentation proposals will be accepted until [April 27, 2007](#).



TEXAS ASSOCIATION OF VOCATIONAL ADJUSTMENT COORDINATORS

Presentation Program Proposal (please print or type)

Title			
Description (as you want it described in the conference program)			
How many times are you willing to present?			
Availability (Indicate 1 st , 2 nd , 3 rd choice)	Tuesday morning – 7/31/07		Tuesday afternoon
	10:50 AM – 11:40 AM	1:30 PM – 2:25 PM	
		2:45 PM – 3:35 PM	
Availability (Indicate 1 st , 2 nd , 3 rd choice)	Wednesday morning – 8/01/07		
	10:00 AM – 10:50 AM		
	11:00 AM – 11:50 AM		

Topic Classification: Indicate the primary topic/s that will be addressed in your presentation.

Special Education / High School Transition

	Rules & regulations (Federal /State)
	Agency/community collaboration
	Parent involvement
	Student involvement / Self-determination
	Financing the future
	Post-secondary opportunities
	Community based education

Vocational Adjustment Class/Coordinator

	VAC - State rules and regulations
	Job Development & Job Analysis
	Student Assessment & Job Matching
	Job Placement & Job Site Matching
	Sustaining Employment & Follow-along
	VAC – Other
	VAC and CATE collaborations

Audience: Check all that apply, including level of experience

Novice		Experienced	
VAC	Transition Specialist	Paraprofessional	Administrator
Post-Secondary	Parent	Service Agency	Other

Presenter Information (First presenter listed is the key presenter who receives all correspondence and is responsible for coordinating the session. Copy this page for additional presenters)

Presenter #1 - Key Contact		Name _____	
Title _____	Organization _____		
Address _____			
City _____	State _____	ZIP _____	
Affiliation: <input type="checkbox"/> Secondary Ed. <input type="checkbox"/> Post Secondary Ed. <input type="checkbox"/> Business <input type="checkbox"/> Govt. Agency <input type="checkbox"/> Comm. Services			
Phone _____	FAX _____	E-Mail _____	
Presenter # 2			
Name _____			
Title _____	Organization _____		
Address _____			
City _____	State _____	ZIP _____	
Affiliation: <input type="checkbox"/> Secondary Ed. <input type="checkbox"/> Post Secondary Ed. <input type="checkbox"/> Business <input type="checkbox"/> Govt. Agency <input type="checkbox"/> Comm. Services			
Phone _____	FAX _____	E-Mail _____	
Presenter # 3			
Name _____			
Title _____	Organization _____		
Address _____			
City _____	State _____	ZIP _____	
Affiliation: <input type="checkbox"/> Secondary Ed. <input type="checkbox"/> Post Secondary Ed. <input type="checkbox"/> Business <input type="checkbox"/> Govt. Agency <input type="checkbox"/> Comm. Services			
Phone _____	FAX _____	E-Mail _____	
Presenter # 4			
Name _____			
Title _____	Organization _____		
Address _____			
City _____	State _____	ZIP _____	
Affiliation: <input type="checkbox"/> Secondary Ed. <input type="checkbox"/> Post Secondary Ed. <input type="checkbox"/> Business <input type="checkbox"/> Govt. Agency <input type="checkbox"/> Comm. Services			
Phone _____	FAX _____	E-Mail _____	

Session and Room Accommodations

All rooms will be set up in a classroom/theater format with **head tables** for presenters and chairs for participants. You will be provided room size information when you are notified of your presentation time.

We can provide you with a **projection screen** *if requested*.

We will have a limited supply of extension cords available.

You will need to provide:

Handouts (at least 100 copies *per session*)

PowerPoint equipment and power cords necessary for your equipment

Other special equipment or supplies

Do you need an extra table for your equipment?	Yes	No
Do you plan to use a power point presentation? (you must provide your own laptop)	Yes	No
Do you need a projection screen?	Yes	No
Will you bring your own LCD projector? (we will have a limited supply)	Yes	No

Reminder: The timeline for concurrent sessions is fifty minutes.

Please provide an abstract of your presentation. This information will not be published in the program guide. It will be used by the planning team to coordinate sessions and prevent overlapping topics.

Attach additional pages if necessary.

Information for presenters:

1. Please retain a file copy of your proposal.
2. All presenters are expected to conform to appropriate copyright laws.
3. Whenever possible, presenters are asked to include a bibliography or a list of resources relative to the presentation when preparing handouts.
4. Break out sessions are scheduled for Tuesday and Wednesday, July 31 & August 1, 2007. Each session is fifty minutes in length and may be repeated at least once.
5. Presenters are responsible for their own travel expenses.
6. Presenters chosen by the conference committee will be contacted by May 25, 2007.
7. Return presentation proposals by mail, or e-mail to:

Denise Dudley
10700 Legacy Drive
Frisco, Texas 75034

Dudleyd@friscoisd.org

(972)979-2765

Presentation proposals will be accepted until April 27, 2007.